

DISCIPLINE

In order that every student enjoys and contributes in creating and maintaining a congenial environment on the campus, students are expected to be aware of their responsibilities, behave in an orderly manner on all occasions, maintain discipline and obey such instructions as are notified from time to time. As adults, students are expected to have a fair sense of legal and illegal acts and conduct themselves in such a manner that shows respect to the rights of other persons inside the campus. Their conduct, both inside and outside the campus, should be befitting of an Institute of repute.

The defaulters will be dealt with strictness. Students will be subject to disciplinary warning (verbal or written)/disciplinary probation or expulsion from the hostel/ Institute for a term basis or forever depending upon the severity of case. For major punishment, such as expulsion/rustication from the Institute, making an adverse entry on the Character Certificate to be issued by the Institute and debaring a student from admission to any course offered by the Institute, etc. decision will be taken by the Deputy Director on the recommendation of Students Discipline Committee of the Institute chaired by Dean of Student Affairs.

Students Discipline Committee (SDC)

As approved by the Hon'ble Director, the Students Discipline Committee (SDC) of the Institute consists of the following ex-officio and other members:

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| i) | Dean of Student Affairs (Ex-officio) | Chairperson |
| ii) | Dean of Academic Affairs (Ex-officio) | Member |
| iii) | Two Professors to be nominated by DoSA
in discussion with Director | Members |
| iv) | One Associate Professor to be nominated by DoSA
in discussion with Director | Member |
| v) | One member from outside the Institute
with legal experience appointed by the Director | Member |
| vi) | Registrar (Ex-officio) | Member |

Students MUST possess their Identity Cards all the time and produce the same whenever asked for.

Use of Powered vehicles on the campus by the students is not allowed.

However, day scholars are allowed motor bikes/scooters (not cars) up to Institute's main parking lot only. Such vehicles should bear the authentication stickers issued by Thapar Institute of Engineering & Technology. Speed limit to be observed by these vehicles inside the campus is 30 kmph only.

Cell Phones: Use of cell phone in the class room is strictly prohibited.

Destruction/Defacing of Institute property: Anybody found indulging in destruction/defacing the Institute property will be punished.

Involvement in any form of fights/physical manhandling/indecent activities inside the campus will be dealt with strictness.

The entry and exit timings for students at Institute main gates is 07:30 pm. Students are not allowed to leave the Institute premises after 07:30 pm. In case of emergency, a prior approval of the warden / parent of the student has to be taken. However, in no case, the student is allowed to leave the institute premises after 9.00 p.m. In case a student doesn't arrive back in the Institute by 8:00 PM, a SMS is sent to the Parents for information.

Lethal/Firearms: Students are not allowed to keep firearms, any other lethal weapons or any object on the campus, forbidden by law, which can cause any kind of harm to anybody.

STUDENTS ARE FORBIDDEN FROM ADDRESSING THE TRUSTEES OR THE MEMBERS OF THE BOARD DIRECTLY.

FORMATION OF CLUBS AND ASSOCIATIONS

No club or association may be formed in the Institute without the permission of the Director/Dean of Student Affairs. Such Clubs or Association must be confined to co-curricular activities only.

RAGGING, IN ANY FORM, IS BANNED ON THE INSTITUTE.

ANTI-RAGGING MEASURES: SUBMISSION OF AFFIDAVIT BY THE STUDENTS /PARENT/ GUARDIAN IS MANDATORY.

In view of Hon'ble Supreme Court Judgment and as per University Grants Commission regulations and directions from Hon'ble Supreme Court the students and parents/ guardians are required to submit affidavit on non-judicial stamp paper of Rs. 10/- duly attested by the oath commissioner/notary with regard to curbing ragging menace.

Text of the affidavit is available on website at the link:

<http://thapar.edu/index.php/students/discipline>

Or

It can be filled online at the following link:

https://antiragging.in/site/affidavits_registration_form.aspx

Anyone found indulging in ragging will be expelled from the Institute. Anti-ragging committees and squads of the Institute shall keep continuous vigil for the defaulters.

Ragging shall include, but will not be confined to the following:

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or in-disciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

Usage or possession of any form of Alcohol/ Smoking/ Drugs/ Prohibited substances inside the campus is strictly prohibited.

The Institute has an Anti-alcohol/Drug abuse policy in place which is laid down as below:

THAPAR INSTITUTE OF ENGINEERING & TECHNOLOGY, PATIALA has the responsibility to maintain an educational environment conducive to academic and vocational achievement. The INSTITUTE recognizes that the Use and abuse of alcohol and other drugs may interfere with student's educational goals and also may interfere with the education environment in the Institute campus. Therefore, THAPAR INSTITUTE OF ENGINEERING & TECHNOLOGY has a stringent policy governing the use of alcohol and illegal drugs. The purchase, possession, use, consumption, sale, distribution or storage of any alcoholic beverage, controlled substance or illegal drug is prohibited on Institute campuses, training sites and at all INSTITUTE sponsored student events, conferences and activities. The said policy is applicable to the existing students and as well as to the new inducted students.

As per The **Cigarettes and Other Tobacco Products (Prohibition of Advertisement and Regulation of Trade and Commerce, Production, Supply and Distribution) Act, 2003**, smoking of tobacco in public places, except in special smoking zones in hotels, restaurants, airports is prohibited. Places where smoking is restricted include auditoriums, movie theatres, hospitals, public transport (aircraft, buses, trains, metros, monorails, taxis,) and their related facilities (airports, bus stands/stations, railway stations), restaurants, hotels, bars, pubs, amusement centres, offices (government and private), libraries, courts, post offices, markets, shopping malls, canteens, refreshment rooms, banquet halls, discothèques, coffee houses, **educational institutions** and parks.

The students as per this policy are requested to adhere strictly to the specific norms as stated below. This policy is a part and parcel of the rules and regulations of the Institute.

1. The purchase, possession, use, consumption, sale, distribution or storage of any alcoholic beverage, controlled substance or illegal drug is prohibited on Institute campuses, training sites and at all INSTITUTE sponsored student events, conferences and activities.
2. Under suspicious circumstances, the students may be tested at random for substance abuse at any point of time during their stay on campus.
3. Students may be asked by the Institute authorities to submit the drug/alcohol test report after regular interval of time.
4. Students involved in accidents can be asked to submit the drug/alcohol test report.
5. If any student of Thapar Institute of Engineering & Technology, Patiala is found under the influence/possession/distributing of alcohol/drugs or in possession of illegal/banned drugs/substances or if found distributing the same or is caught smoking cigarettes in the Institute campuses, training sites and at all INSTITUTE sponsored student events, conferences and activities; it could potentially lead to termination of the student from the rolls of the Institute.
6. An affidavit to this effect shall submitted by the students and their parents at the time of admission.

ANTI-ALCOHOL/DRUG ABUSE MEASURES: SUBMISSION OF AFFIDAVIT BY THE STUDENTS/PARENT/GUARDIAN.

The students and parents/guardians are required to submit affidavit on a non-judicial stamp paper duly attested by the oath commissioner/notary with regard to curbing the alcohol/drug abuse menace on campus.

Text of the affidavit is available on website at the link:

<http://thapar.edu/index.php/students/discipline>

SEXUAL HARASSMENT

Thapar Institute of Engineering & Technology is committed to creating and maintaining a community in which students, teachers and non-teaching staff can work together in an environment free of violence, harassment, exploitation, intimidation and stress. This includes all forms of gender violence, sexual harassment and discrimination on the basis of sex/gender or amongst the same sex members. Every member of the Institute should be aware that while the Institute is committed to the right to freedom of expression and association, it strongly supports gender equality and opposes any form of gender discrimination and violence.

"Sexual Harassment" - For the purpose of this policy "Sexual Harassment" shall include, but will not be confined to the following:

- Unwelcome sexual advances, requests for sexual favours, and/or verbal or physical conduct of a sexual nature made, either explicitly or implicitly, in return for a term or condition of teaching/guidance, employment, participation or evaluation of a person's engagement in any Institute activity.
- When Unwelcome sexual advances and/or verbal, non-verbal, or physical conduct such as loaded comments, remarks or jokes, letters, phone calls or through e-mail or any other communication mediums, gestures, showing of pornography, lurid stares, physical contact or molestation, stalking, sounds or display of a derogatory nature, have the purpose or effect of interfering with an individual's performance or of creating an intimidating, hostile or offensive environment.
- Forcible physical touch or molestation; Eve teasing, innuendos and taunts, physical confinement against one's will and any other act to impinge upon one's privacy;
- Any act or conduct by a person in authority and belonging to one sex which denies or would deny equal opportunity in pursuit of education or career development, or otherwise making the environment at the Institute hostile or intimidating to a person belonging to the other/same sex.
- Any such conduct committed by a third party or outsider in relation to a student, teacher or non-teaching employee, or vice versa during the course of a person's engagement with Thapar Institute of Engineering & Technology.

All the complaints in this regard shall be made to the duly constituted committee of Thapar Institute of Engineering & Technology, Patiala. The constitution of the committee is available on the website www.thapar.edu.

CODE OF CONDUCT POLICY

All students enrolled with Thapar Institute of Engineering and Technology, Patiala for pursuing various courses are to abide by the Code of Conduct. It shall be applicable to all students enrolled with the Institute as a matter of daily routine as well as during Institute-sponsored activities, functions hosted by other recognized organizations as well as any off-campus activity that has implications on the reputation of the Institute. The entire premises of the Institute including but not limited to parks, lawns, corridors, washroom, canteen etc. any place within the campus shall fall within the ambit of this policy.

Ethics and Conduct

This makes it incumbent on all students to adhere to the following :

1. All students shall be properly attired and groomed in keeping with the dignity and decorum of the Institute as well as the culture and values of the community. A decent and formal dress code that makes the environment of learning conducive for students from different backgrounds and cultures is imperative. As a general rule, your dressing sense should reflect our Indian culture and ethos.
2. The Institute believes in safeguarding the morality and culture of the community. In order to maintain a professional atmosphere of learning and mutual respect, all students will refrain from inappropriate and intimate behaviour on the Institute premises. No student shall indulge in an indecent act involving the Public Display of Affection in a way that the same becomes a cause of nuisance for any third person. Any violation of this circular shall entail disciplinary action.
3. The Institute believes in promoting a safe environment by enforcing behavioural standards. All students must uphold academic integrity, and respect all persons and their rights and property and the safety of others.
4. All students must deter from indulging in any and all forms of misconduct including partaking in any activity off-campus which can affect the Institute's interests and reputation substantially.
5. The Institute will take measures to impose the said conduct and ethics code from time to time.